

NORTHERN BURLINGTON REGIONAL CHAMBER OF COMMERCE

BORDENTOWN STREET FAIR RULES & REGULATIONS

E-Mail Address: b_townstreetfair@verizon.net

1. Only handmade articles will be allowed to be exhibited. No costume jewelry and/or manufactured items allowed. **ITEMS TO BE REMOVED WILL BE AT THE DISCRETION OF THE STREET FAIR COMMITTEE.**
2. Photos of exhibits must accompany all applications. The photos will be kept and attached to your application. If you would like the photos returned, please include a self-addressed envelope.
3. Exhibitors are responsible for their own tables, set-ups for their 12 ft. wide x15 ft. long space and breakdown each evening. Canopies or umbrellas are permitted, but must not extend beyond the table or create a hazard for pedestrians. Merchandise must not extend beyond the outside of your booth.
4. Applications are due by March 1, 2012. No application will be accepted after the deadline unless additional space is available.
5. The Street Fair Committee reserves the right to refuse any application that is deemed unsuitable for the show.
6. The Street Fair is limited to a closed off area only, with 150 spaces available.
7. If your application is not accepted, your fee and photographs will be returned. Please make sure that you include a Self Address Stamped Envelope with your application.
8. If your application is accepted, there will be **NO REFUNDS** of the show fee for cancellations due to illness, accident or weather. Should bad weather occur please bring a tarp to protect your merchandise.
9. You must have your New Jersey Sales Tax Certificate with you both days.
10. If the show is called on Saturday, at the discretions of the Street Fair Committee, due to weather, the show will be held on Sunday.
11. No loud radios are allowed. Generators are not permitted on Farnsworth Avenue.
12. Spaces for food selling are available to nonprofit organizations and are assigned on the first come basis. No individuals are eligible. It is the responsibility of the food vendor to secure electricity if needed.
13. The Street Fair Committee reserves the right to approve the sale of any particular food or beverage, so there is no duplication among non-profit organizations. The sale or service of alcoholic beverages on the street shall be prohibited.
14. Anyone selling food and using a grill **MUST** have a fire extinguisher on site at all times and conform to all State fire and health codes.
15. No solicitation is allowed. Brochures for non-profit organizations may be made available on their table.
16. Set-up time is from 7AM to 9AM. **NO VEHICLES WILL BE ALLOWED INTO THE FAIR AFTER 9:00AM.** Please unload completely onto the sidewalk and remove your car to the off street parking areas. Then **SET-UP. This is done both Saturday and Sunday.**

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17. Cars will be allowed back on the street after 4 PM. Break down routine must be as follows: **Storage containers, which should be kept at your site, and your canopy MUST be packed and placed on the curb.** You may then retrieve your vehicle once the police re-open the street. This is to avoid traffic congestion on Farnsworth Avenue.
18. Please bring your own trash bags which can be left tied up at curbside at the end of each day. POLICE YOUR AREA and help us keep the street clean!
19. **TRAFFIC PATTERNS: ALL TRAFFIC MUST ENTER AT CROSSWICKS STREET EACH MORNING!!**
 - a. Green enters at Crosswicks Street. Exit West or Federal Street.
 - b. Pink enters Crosswicks Street. Exit Municipal (located between Niles and East Church Street on the right hand side).
 - c. Yellow enters at Crosswicks Street. Exit on Railroad Avenue.
 - d. Blue enters at Crosswicks Street. Exit onto Prince Street.
20. The City of Bordentown is a very active community. Residents and merchants utilize Farnsworth Avenue. We must, therefore, clean the street after 5:15 PM and allow the residents to move their cars back into the area. Your cooperation in this matter is greatly appreciated.
21. Entrance tags **MUST** be displayed from your rear view mirror to gain entrance into the Fair.
22. No dumping of coolers or containers of liquid will be permitted due to damaging other crafters merchandise.
23. For the purpose of the Street Fair, Merchants are defined as the owners or renters of any establishment, with a store fronting on Farnsworth Avenue or any Merchants of the Northern Burlington Regional Chamber of Commerce. If applications are not received by the deadline of March 1, the space in front of your business will be filled! Requests received after March 1, will be honored on a space available basis. This includes members and non-members.
24. Merchants and Chamber Members must only sell items normally sold from their stores or line of business. NO EXCEPTIONS!
25. All helium tanks must be secured.
26. The Street Fair Committee reserves the right to prohibit any exhibitor or organization participating in the Street Fair if they do not follow the above rules and regulations.

REMEMBER – FAILURE TO SHOW UP FOR BOTH DAYS OF THE STREET FAIR WILL DISQUALIFY YOU FROM PARTICIPATION IN FUTURE STREET FAIR SHOWS!